i-TAP USER REGISTRATION FORM – CONVENTIONAL OPERATIONS
Website Address: https://itap.westports.com.my

1. Please fill this form in **BLOCK LETTERS**
2. Complete form to be e-mailed to itap_support@Westports.com.my / csc@westports.com.my

ACCESS REQUESTED: Please tick (✔)

☐ **Private Operator Gate Pass**	☐ **Split Account**	☐ **IID/IED (Import and Export Document)**
☐ **Service Voucher (Ancillary Services)**	☐ **Customs Screen**	☐ **Tally Sheet**

COMPANY DETAILS

Company Name (With registration no.)	
Company Address	
Ledger Account	
Nature of Business	☐ **Shipping Agent** ☐ **Forwarding Agent** ☐ **Landed Client** ☐ **Others**

APPLICANT DETAILS

Name	
Designation	
Telephone / Mobile No	
Fax No.	
Email Address	
HOD/Manager Name	
HOD/Manager Signature	
Date	

REQUEST FOR NEW LOGIN ID

Name of Applicant	
Login ID (Preferred)	**(Maximum 10 characters)**
Email Address	

Name of Applicant	
Login ID (Preferred)	**(Maximum 10 characters)**
Email Address	

Name of Applicant																												
Login ID (Preferred)									**(Maximum 10 characters)**																			
Email Address																												

Important: By signing the above, we agree to be bound by the Terms and Conditions of Westports which contains Disclaimer and Exclusion of Liability Provisions in favour of Westports Malaysia

Access Role Guidance:
Kindly tick the appropriate access request based on the following options:
1. Forwarding: IID/IED
2. Shipping: IID/IED
3. Landed Client: Private Operator Gate Pass
4. Tally Agent: Tally Sheet
5. Customs Officer: Custom Screen